

Scenic Rivers Energy Cooperative
Wiring/Service Specifications and Recommendations

Appendix 8: Service Checklist

Service Checklist

- Contact Scenic Rivers Energy Cooperative (SREC), schedule an appointment if necessary.
- Complete and sign Application for Membership & Electric Service (see [Appendix 5](#)) form and Service Data form (see [Appendix 6](#)), along with any required staking fees and costs.
- Locate the septic system, underground cables, and any other private underground facilities owned by you on your property. Exposing any private facilities in the flagged path is recommended. SREC is not responsible for any damage due to unmarked or incorrectly marked private facilities.
- Review proposed cable route staked with white flags by SREC engineer. If you wish to meet with the engineer while staking, please request an appointment. Flags shall not be moved without SREC authorization.
- Credit check performed and any required deposits will be added to costs.
- Complete (in black ink) the Right-Of-Way Easement form with complete legal description, parcel I.D. number and have your signature notarized. Faxes cannot be accepted by the Register of Deeds for recording. SREC may assist in this process if able to obtain at first contact.
- If a Dusk-to-Dawn light is desired, request a Dusk-to-Dawn light agreement form and complete. (see [Appendix 13](#))
- Return all completed forms to SREC.
- Have your electric service with approved meter socket wired to SREC and code specifications. Additional charges apply to a second trip if not wired correctly, or service is not completed.
- Complete and submit the Uniform Dwelling Code Electrical Inspection Certificate, which has been signed by the building inspector – if an inspection is required. If an inspection is not required, have the person doing the wiring complete and return an SREC Wiring Affidavit/Certificate of Electric Inspection. (see [Appendix 3](#))
- Provide a clear, unobstructed path for SREC electric cables, and notify SREC of stump or demolition burial areas on your property. (see [Appendix 11](#)) for right-of-way clearing specs.
- The grade and landscaping of your property must be within four (4) inches of final grade.
- Construction fees and any required deposits must be paid before SREC will schedule electric service construction. SREC will notify you of fees due once we receive the above forms. **Additional fees could apply for rock sawing and frost trenching**
- Meter socket / Pedestal installed and inspected. (see [Appendix 1](#) & [Appendix 2](#)) for Inspectors List.
- Notify SREC when all the above requirements are met. SREC will schedule a preconstruction inspection to ensure job is ready to be built when all requirements have been met. Additional trip charges shall apply if SREC is notified that the service is ready for connection and it is not ready when the crew installs line extension.